

## Mid Devon District Council

### Scrutiny Committee

**Monday, 21 March 2022 at 2.15 pm**  
**Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Tuesday, 19 April 2022 at 2.15 pm**

**PLEASE NOTE:** - this meeting will take place at Phoenix House and members of the Public and Press are encouraged to attend via Zoom wherever possible. The Protocol for Hybrid Meetings explains how this will work. Please do not attend Phoenix House without contacting the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms.

Join Zoom Meeting

<https://zoom.us/j/93244552210?pwd=b0l6NmhEVWtuWXNwTHY1VFc5UXJMUU09>

Meeting ID: 932 4455 2210

Passcode: 664946

One tap mobile

08003582817,,93244552210#,,, \*664946# United Kingdom Toll-free

08000315717,,93244552210#,,, \*664946# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 932 4455 2210

Passcode: 664946

## Membership

Cllr B G J Warren

Cllr E J Berry

Cllr S J Clist

Cllr Mrs F J Colthorpe

Cllr L J Cruwys

Cllr Mrs S Griggs

Cllr P J Heal

Cllr F W Letch

Cllr Mrs E J Lloyd

Cllr S Pugh

Cllr R F Radford

Cllr Mrs E J Slade

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **APOLOGIES AND SUBSTITUTE MEMBERS**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman for the remainder of the municipal year
- 3      **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4      **PUBLIC QUESTION TIME**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
  
Note: A maximum of 30 minutes is allowed for this item.
- 5      **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 10*)  
Members to consider whether to approve the minutes as a correct record of the meeting held on 14<sup>th</sup> February 2022.  
  
The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 6      **DECISIONS OF THE CABINET**  
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 7      **CHAIRMAN'S ANNOUNCEMENTS**  
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 8      **RECOMMENDATIONS FROM THE MOTION 564 SPOTLIGHT REVIEW** (*Pages 11 - 26*)  
To receive the final report and recommendations from the Motion 564 Spotlight Review
- 9      **UPDATE FROM THE PLANNING ENFORCEMENT RECOMMENDATIONS** (*Pages 27 - 32*)  
To receive an update on the Planning Enforcement Working Group recommendations.

- 10     **FORWARD PLAN** (*Pages 33 - 44*)  
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.
- 11     **SCRUTINY OFFICER UPDATE**  
To receive an update from the Scrutiny Officer.
- 12     **WORK PLAN** (*Pages 45 - 48*)  
Members are asked to note the current Work Plan for the municipal year.
- Members to have the opportunity to discuss additional items to be investigated by the Scrutiny Committee and added to the Work Plan.

**Stephen Walford**  
Chief Executive  
Friday, 11 March 2022

### Covid-19 and meetings

From 7 May 2021, the law requires all councils to hold formal meetings in person. However, the Council is also required to follow government guidance about safety during the pandemic. The Council will enable all people to continue to participate in meetings via Zoom.

You are strongly encouraged to participate via Zoom to keep everyone safe - there is limited capacity in meeting rooms if safety requirements are to be met. There are restrictions and conditions which apply to those in the building and the use of the building. You must not attend a meeting at Phoenix House without complying with the requirements in the new protocol for meetings. You must follow any directions you are given.

Please read the new meeting protocol which is available here:  
[REVISEDMeetingProtocolupdateMarch2022.docx.pdf \(middevon.gov.uk\)](#)

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.